

November, 2023

**Prerequisites:** ENGL101 English Composition I or equivalent**Instructors:** Stacie Vesolich, MEd  
Kristin Oberg, MA**Contact Information:** Instructor may be contacted through the Canvas messaging system**Additional Information:** [www.portagelearning.edu](http://www.portagelearning.edu)<sup>1\*</sup>**Course Meeting Times:** ENGL 102 is offered continuously

**Course Description:** English Composition 102 enhances the writing practices and skills acquired in English Composition 101. You will read a wide variety of texts and engage in writing activities that promote critical thinking, literary analysis, and the ability to create argumentative essays that establish a position supported by evidence. You will read and write about genres in American, British, and World Literature, including 1) poetry, 2) prose fiction, 3) drama, 4) historical fiction, 5) thematic short stories, 6) biography/autobiography, and 7) novel. At the end of the course, you will take a comprehensive final exam and write a final research paper in argumentative form with documentation.

**Course Outcomes:**

- Analyze text organization and content to derive meaning.
- Evaluate text organization and content to determine the author's rhetorical stance.
- Make inferences from a text while developing a topic.
- Write essays demonstrating knowledge of the standard conventions of English Writing.
- Write effective analytical, persuasive, and synthesis essays.
- Support argument with well-documented evidence.
- Students will effectively write using multiple genres of composition.

*\*Please see the [Module Topics](#) section below for expanded course outcomes.*

Each of these ENGL 102 student learning outcomes is measured:

Directly by: (1) Essay assignments (with instructor feedback)  
(2) A final Research Paper

Indirectly by an end of course student-completed evaluation survey

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<sup>1\*</sup> Portage Learning college courses are offered by Geneva College, which is accredited by the Middle States Commission on Higher Education. Portage Learning is included in the College's Department of Professional and Online Graduate Studies; courses are delivered through the [Portagelearning.edu](http://Portagelearning.edu) platform.

### **Course Procedures:**

- Read all the literary selections in each module.
- Respond in a well-written essay to the specific prompt requested for each module.
- Multiple-choice questions pertaining to the dramatic context, rhetorical stance, content, and literary elements of each selection will be included in the Final Exam (Module 9).
- APA formatting is required. This includes proper formatting for in-text citations and a works cited page.
- Essays should be formatted as follows: Double spaced using a 12-point font in Times New Roman.
- Submit assignments by following the directions provided in each module.

**Course Delivery:** This course is asynchronously delivered online. Contact hours include 40 - 50 hours of reviewed module assignments with instructor feedback, and 10 - 20 hours of writing a final research paper.

**Course Progression:** All exams for this course are essays. Therefore, in keeping with best learning practices, the next module exam for this course will *not* unlock until the previous one is graded. This will allow for instructor feedback/class expectations as the student moves through the material. Instructors, like the College, are not available during the weekend; grading, therefore, is M-F and may take up to 72 hours during these days. Also, it is the policy of Portage Learning to support a minimum of 28 days; this is not a negotiable time period. Please plan your time accordingly.

**Required readings, lectures, and assignments:** Portage courses do not use paper textbooks. Students are required to read the online lesson modules written by the course author which contain the standard information covered in a typical course.

*We do not support the use of outside resources to study, except for the ones listed in the syllabus under "Suggested External References".* If you have questions about the material or would like further explanation of the concepts, please contact your instructor.

**Module Review Questions:** The practice exercises in the opening module are mandatory before proceeding in the course. They include outlining, research questions, brainstorming, narrowing the topic, writing the intro, body, conclusion of a paper, etc. The module exercises are a pass/fail component of the course and will be reviewed for completeness by the instructor. Be sure to complete all of the exercises since this is an important part of preparation for the subsequent modules/writing assignments. If you have any questions, please contact the instructor via the Canvas messaging system (see Inbox icon).



**Academic Integrity** is a serious matter. In the educational context, any dishonesty violates freedom and trust, which are essential for effective learning. Dishonesty limits a student's ability to reach his or her potential. Portage places a high value on honest independent work. We depend on the student's desire to succeed in the program he or she is entering. It is in a student's own best interests not to cheat on an exam or put their work into question, as this would compromise the student's preparation for future work. It is the student's responsibility to review the **Student Handbook** and all policies related to academic integrity. If clarification is necessary, the student should reach out to their instructor for further explanation **before** initiating module one.

**Required Computer Accessories:** It is recommended that students use a desktop or laptop computer, PC or Mac, when taking the course. Some tablet computers are potentially compatible with the course, but not all features are available for all tablet computers. The latest full version of Google Chrome, Firefox, Edge, or Safari browser is required for the optimal operation of the Canvas Learning Management System. In addition, this course will use the Respondus Lockdown Browser for exams; a strong internet connection is needed. You are also **required to use LockDown Browser with a webcam**, which will record you during an online, nonproctored exam. (The webcam feature is sometimes referred to as "Respondus Monitor.") **Your computer must have a functioning webcam and microphone. Additionally, students will need a photo ID that includes your picture and full name is required. Please note, Chromebooks and tablets (other than iPad) are not compatible on exams using the Lockdown Browser.** Instructions on downloading and installing this browser will be given at the start of the course. We highly recommend using a high-speed Internet connection to view the video lectures and labs. You may experience significant difficulties viewing the videos using a dial-up connection.

For more information on basic system and browser requirements, please reference the following:

Canvas browser and system requirements: <https://community.canvaslms.com/t5/Canvas-Basics-Guide/What-are-the-browser-and-computer-requirements-for-Canvas/ta-p/66>

Respondus Requirements: <https://web.respondus.com/he/lockdownbrowser/resources/>

Respondus Monitor Requirements: <https://web.respondus.com/he/monitor/resources/>

## **Module Topics**

Module 1: **Poetry**

Module Text:

William Blake: "The Chimney Sweeper from Songs of Experience" and "The Chimney Sweeper from Songs of Innocence."

Richard Crashaw: "To the Infant Martyrs" and "Upon the Infant Martyrs"

Robert Frost: "Mending Wall"



Thomas Hardy: "Channel Firing"

Module 2: **Prose Fiction**

Module Text:

Leo Tolstoy: "How Much Land Does A Man Need?"

Module 3: **Drama**

Module Text:

Henrik Ibsen: *A Doll's House*

Module 4: **Historical Fiction**

Module Text:

Jonathan Swift: "A Modest Proposal"

Module 5: **Thematic Short Stories**

Module Text:

Katherine Mansfield: "The Doll's House"

Frank O'Connor: "My Oedipus Complex"

Module 6: **Autobiography**

Module Text:

Frederick Douglass: *The Narrative of the Life of Frederick Douglass*

Connecting Poem: Maya Angelou: "My Guilt"

Module 7: **Novel**

Module Text:

Things Fall Apart by Chinua Achebe

Opener: "The Second Coming" by William Butler Yeats



## Module 8: **Research Paper**

The research paper will be submitted in Module 8.

1. Editing, Proofreading, and Submitting a Revised Paper
2. APA: Parenthetical Citations
3. Works Cited Page

Final Paper: **Questions will be based on a comprehensive summation of all the reading selections.**

### Suggested Timed Course Schedule (to complete the course within a typical college semester)

All Portage courses are offered asynchronously with no required schedule to better fit the normal routine of adult students, but the schedule below is suggested to allow a student to complete the course within a typical college semester. Students may feel free to complete the course on a schedule determined by them within the parameters outlined under “Course Progression.”

Time Period	Assignment	Subject Matter
Days 1 -14	Module 1, Essay 1	Poetry
Days 15 - 28	Module 2, Essay 2	Prose Fiction
Days 29 - 42	Module 3, Essay 3	Drama
Days 43 - 56	Module 4, Essay 4	Historical Fiction
Days 57 - 66	Module 5, Essay 5	Thematic Short Stories
Days 67 - 76	Module 6, Essay 6	Autobiography
Days 77 - 90	Module 7, Essay 7	Novel
Days 91 - 97	Module 8, Research Paper	Research Paper
Days 98 - 108	Final Exam	Final Exam



### Grading Rubric:

Check for Understanding	1 pt.
Writing Assignment #1 (Poetry Essay)	100 pts.
Writing Assignment #2 (Prose Fiction Essay)	100 pts.
Writing Assignment #3 (Drama Essay)	100 pts.
Writing Assignment #4 (Historical Fiction Essay)	100 pts.
Writing Assignment #5 (Thematic Short Stories Essay)	100 pts.
Writing Assignment #6 (Autobiography Essay)	100 pts.
Writing Assignment #7 (Novel Essay)	100 pts.
Research Paper	100 pts.
Final Exam	<u>200 pts.</u>
<b>Total:</b>	<b>1001 pts</b>

The current course grade and progress is continuously displayed in the Canvas grade book.

### Grading Scale:

96.5% - 100%	= A+
92.5% - 96.4%	= A
89.5% - 92.4%	= A-
86.5% - 89.4%	= B+
82.5% - 86.4%	= B
79.5% - 82.4%	= B-
76.5% - 79.4%	= C+
72.5% - 76.4%	= C
69.5% - 72.4%	= C-
66.5% - 69.4%	= D+
62.5% - 66.4%	= D
59.5% - 62.4%	= D-
0% - 59.4%	= F

### Guidelines for Writing Assignments:

- Superior Paper (A): Demonstrates the writer's ability to control a wide range of the elements of effective composition: focus, content, organization, style, and the use of correct grammatical conventions.
- Good Paper (B): This paper is well-written but lacks the writing control of a superior paper in demonstrating focus, content, organization, style, and use of correct grammatical conventions.



- Average Paper (C): The writing is adequate in conveying the writer's ideas, but the paper is lacking in organization, stylization, grammatical competency, and focus.
- Weak Paper (D): The writing of this paper is underdeveloped and inadequate in organization, grammar, focus, content, and the use of correct grammar.
- Failing Paper (F): This is a poorly written essay that neglects to adhere to the directions of the writing assignment. The paper completely lacks focus, stylization, organization, and grammatical competency.
- Plagiarized Paper: This paper reveals evidence that the submitted work is not the writer's original work, or the submitted information has not been properly documented using the APA format. The instructor has the right to refuse to accept this paper.

### Suggested External References:

If the student desires to consult a reference for additional information, the following texts are recommended as providing supplemental information regarding the course subject matter.

- Glencoe Language Arts. **Grammar and Composition Handbook**. New York: Glencoe McGraw-Hill, 2002.
- Sadlier, William. ***Writing A Research Paper***, Student Guides. New York, New York, 2007.

**NOTE:** We do not support the use of outside resources to study, except the ones listed above.

### Learning Support Services:

Each student should be sure to take advantage of and use the following learning support services provided to increase student academic performance:

**Video lectures:** Supports diverse learning styles in conjunction with the text material of each module

**Messaging system:** Provides individual instructor/student interaction

**Tech support:** Available by submitting a help ticket through the student dashboard

### Accommodations for Students with Learning Disabilities:

Students with documented learning disabilities may receive accommodations in the form of an extended time limit on exams, when applicable. To receive the accommodations, the student should furnish documentation of the learning disability at the time of registration, if possible. Scan and e-mail the documentation to



[studentservices@portagelearning.edu](mailto:studentservices@portagelearning.edu). Upon receipt of the learning disability documentation, Portage staff will provide the student with instructions for a variation of the course containing exams with extended time limits. This accommodation does not alter the content of any assignments/exams, change what the exam is intended to measure or otherwise impact the outcomes of objectives of the course.

### **One-on-one Instruction:**

Each student is assigned to his/her own instructor. Personalized questions are addressed via the student dashboard messaging system.

Online learning presents an opportunity for flexibility; however, a discipline to maintain connection to the course is required; therefore, communication is essential to successful learning. **Check your messages daily.** Instructors are checking messages daily Monday-Friday to be sure to answer any questions that may arise from you. It is important that you do the same, so you do not miss any pertinent information from us.

### **Holidays:**

During the following holidays, all administrative and instructional functions are suspended, including the grading of exams and issuance of transcripts.

New Year's Day

Easter

Juneteenth

Labor Day

Christmas Break

MLK Day

Memorial Day

Independence Day

Thanksgiving weekend

The schedule of holidays for the current calendar year may be found under the Student Services menu at [www.portagelearning.edu](http://www.portagelearning.edu)

**Code of Conduct:** Students are expected to conduct themselves in a way that supports learning and teaching and promotes an atmosphere of civility and respect in their interactions with others. Verbal and written aggression, abuse, or misconduct is prohibited and may be grounds for immediate dismissal from the program.

This is a classroom; therefore, instructors have the academic freedom to set forth policy for their respective class. Instructors send a welcome e-mail detailing the policy of their class, which students are required to read prior to beginning the course.

**Grievances:** If a student has a complaint about the coursework or the instructor, the student is advised to first consult the instructor, who will be willing to listen and consider your concern. To file a formal grievance for consideration by the Academic Review Committee, the process must be initiated via written communication to



**Remediation:** At Portage Learning we allow a "one-time" only opportunity to re-take an alternate version of **one** module exam on which a student has earned a grade lower than 70%. This option must be exercised before the final exam is started. If an exam is retaken, the original exam grade will be erased, and the new exam grade will become a permanent part of the course grade. However, before scheduling and attempting this retest, the student must resolve the questions they have regarding the material by reviewing both the old exam and the lesson module material. Once ready to attempt the retest of the exam they must contact their instructor to request that the exam be reset for the retest. Remember, any module retest must be requested and completed **before** the final exam is opened.

**Note:** Exams on which a student has been penalized for a violation of the academic integrity policy may not be re-taken.

Students needing remediation for grammar, spelling, and/or reading comprehension may be referred to a verbal skills course offered by Portage. If students need remediation in addition to a review of verbal skills, they may withdraw from the course in a manner consistent with the published refund policy in order to complete the prerequisites for ENGL 102 prior to beginning the course.

Syllabi are subject to change as part of ongoing educational review practices. Students are responsible for accessing and using the most recent version of the course syllabus.

